

City of Live Oak  
City Council Meeting Minutes  
December 12, 2023

---

The Live Oak City Council met Tuesday, December 12, 2023, at 5:30 p.m. in City Hall, located at 101 SE White Ave., Live Oak, Florida 32064 for a regular monthly meeting. The following officials were present: Mayor Frank Davis, Councilmember Tommie Jefferson, Council President David Burch, Councilmember Lynda Brown-Owens, Councilmember Matt Campbell, Councilmember Tesie Allen, City Clerk John Gill, City Manager Larry Sessions, & City Attorney Todd Kennon.

Council President Burch called the meeting to order.

Mayor Davis led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Council President Burch presented the agenda for any additions, deletions, or changes. Councilmember Jefferson made a motion to approve the agenda as is, which Councilmember Owens seconded. The motion carried unanimously.

Council President Burch then proceeded to the next agenda item, approval of the November 14<sup>th</sup> regular council meeting minutes and the November 20<sup>th</sup>, 29<sup>th</sup>, and December 4<sup>th</sup> Special Called Council meeting minutes. Councilmember Campbell made a motion to approve the meeting minutes, which Councilmember Allen seconded. The motion carried unanimously.

Council President Burch opened the floor for public comments.

None heard.

Council President Burch proceeded with matters of the city and turned the floor over to Mayor Frank Davis. Mayor Davis proceeded to discussion with possible council action for the approval of the 2024 City of Live Oak Holiday Calendar. Councilmember Campbell made a motion to approve the 2024 Holiday Calendar, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Burch then proceeded to Councilmember Owens item regarding Charter Review. Ms. Owens suggested that the Charter should be reviewed every 10 years.

Council President Burch moved to discussion regarding Department Reports and turn the floor over to City Manager Larry Sessions. Mr. Sessions updated Council with the reports from each department.

Council President Burch moved to discussion with possible council action on Resolution 2023-38, a resolution of the City Council authorizing the mayor to execute a letter showing full support to modify the current local agency program agreements with FDOT. City Attorney Kennon read the title into the record. Councilmember Owens made a motion to approve Resolution 2023-38, which Councilmember Allen seconded. The motion carried unanimously.

Council President Burch moved on to discussion with possible council action on Resolution 2023-39, a resolution of the City Council extending the local State of Emergency for the City of Live Oak pursuant to section 252.38 Florida statutes due to the threat of Hurricane Idalia. Mr. Kennon read the title into the record. Councilmember Campbell made a motion to approve Resolution 2023-39, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Burch moved to discussion with possible council action on the final reading of Ordinance 1504. An ordinance amending the future land use classification to 2.00 acres of land on the future land use map of the City of Live Oak comprehensive plan, pursuant to an application CPA23-05, by the property owner and/or their authorized designated representative providing for a change in the assigned future land use classification from residential moderate density to commercial. City Attorney Kennon read the title into the

record. Council President Burch opened the floor for public comment. None heard, Council President Burch closed public comments. Councilmember Campbell made a motion to approve the final reading of Ordinance 1504, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Burch moved to discussion with possible council action on the final reading of Ordinance 1505. An ordinance amending the zoning district to 2.00 acres of land on the official zoning atlas of the City of Live Oak Land Development Regulations pursuant to an application, LDR 23-06 by the property owner and/or their authorized designated representative providing for a change in the assigned zoning district from residential multiple family to commercial general. Mr. Kennon read the title into the record. Council President Burch opened the floor for public comment. Melinda Mapp spoke against having another Dollar General. Council President Burch closed public comments. Councilmember Campbell made a motion to approve the final reading of Ordinance 1505, which Councilmember Allen seconded. The motion carried unanimously.

Council President Burch moved to discussion with possible council action on the final reading of Ordinance 1506. An Ordinance amending the zoning district to 5.39 acres of land on the official zoning atlas of the City of Live Oak Land Development Regulations pursuant to an application LDR 23-04 by the property owner and/or their authorized designated representative providing for a change in the assigned zoning district from commercial intensive county to commercial intensive city. Mr. Kennon read the title into the record. Council President Burch opened the floor for public comment. None heard, Council President Burch closed public comments. Councilmember Campbell made a motion to approve the final reading of Ordinance 1506, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Burch proceeded to discussion with possible council action on the first reading of Ordinance 1507. An Ordinance voluntarily annexing certain real property into the city limits and redefining the boundary lines of the Municipality to include said property. Mr. Kennon read the title into the record. Council President Burch opened the floor for public comments. Stephanie Mapp spoke against annexing the property into the city because of traffic. Ms. Fransico also spoke about the traffic and development of another community of mobile homes. Council President Burch closed public comments. Councilmember Campbell made a motion to table item, which Councilmember Allen seconded. The motion carried unanimously. Councilmember Campbell then made a motion to direct staff to provide more information on this item, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Burch proceeded to discussion with possible council action of the first reading of Ordinance 1508. An ordinance amending the future land use classification to 0.871 acres of land on the future land use map of the City of Live Oak comprehensive plan pursuant to an application CPA 23-06 by the property owner and/or their authorized designated representative providing for a change in the assigned future land use classification from commercial to residential medium density. Mr. Kennon read the title into the record. Council President Burch opened the floor for public comment. None heard, Council President Burch closed public comment. Councilmember Campbell made a motion to approve the first reading of Ordinance 1508, which Councilmember Ownes seconded. The motion carried unanimously.

Council President Burch proceeded to discussion with possible council action on the first reading of Ordinance 1509. An Ordinance amending the zoning district to 0.87 acres of land on the official zoning atlas of the City of Live Oak Land Development Regulations pursuant to an application LDR 23-07 by the property owner and/or their authorized designated representative providing for a change in the assigned zoning district from commercial general to residential office. Mr. Kennon read the title into the record. Council President Burch opened the floor for public comment. None heard, Council President Burch closed public comment. Councilmember Campbell made a motion to approve the first reading of Ordinance 1509, which Councilmember Allen seconded. The motion carried unanimously.

City of Live Oak  
City Council Meeting Minutes  
December 12, 2023

---

Mr. Sessions informed the council about the purchasing of a used fire truck in the amount of \$15,000 and to trade the 1987 model in. Mr. Session also informed the council that there is equal amount of street lights in each district with no need to add new ones. Gary Caldwell came up and spoke about additional lighting in his area to deter criminal activity.

With there being no further business, the meeting was adjourned.

Councilmember David Burch  
City Council President

Attest:  
Mr. John Gill  
City Clerk