CRA Board Meeting
September 23, 2025

The City of Live Oak Community Redevelopment Agency met on Tuesday, September 23, 2025 at 5:30 p.m. in City Hall for a regular scheduled meeting. Those present were: Board Chairman Matt Campbell, Board Member Tommie Jefferson, Board Member Vanessa Robinson, Board Member David Alford, Board Member Gladys Owens, Board Member Cindy Robinson, City Clerk John Gill and CRA Attorney Todd Kennon. Absent: Board Member Tammy Mobley.

Chairman Campbell called the meeting to order.

Board Member Jefferson led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Chairman Campbell proceeded to the first item on the agenda regarding the approval of the agenda, with any additions, deletions or changes. Board Member V. Robinson moved to approve the agenda as presented, which Board Member Jefferson seconded. The motion carried unanimously.

Chairman Campbell proceeded to the next item on the agenda, approval of the minutes from the August 26th CRA regular board meeting. Board Member Jefferson moved to approve the meeting minutes as presented, which Board Member Owens seconded. The motion carried unanimously.

Chairman Campbell then opened the floor for public comments.
Addison Snyder spoke regarding flock surveillance cameras.
Moses Clepper spoke regarding improvements and the flock surveillance cameras.
With no further comments, Chairman Campbell closed the floor for public comment.

Chairman Campbell proceeded to the next agenda item, discussion and possible board action pertaining to the schedule of CRA Board Meeting dates for the 2025-2026 Fiscal Year. CRA Director Nicholas Frigiola explain that staff would be at a conference during the week of October 20th and the CRA regular meeting needs to be changed, after further discussion the board decided that the meeting will be held on Monday October 13th, 2025 at 5:00pm. Board Member V. Robinson made a motion to approve the board meeting dates for the 2025-2026 Fiscal Year and the new meeting date for the regular CRA meeting on October 13th at 5:00 pm, which Board Member Jefferson seconded. The motion carried unanimously.

Chairman Campbell proceeded to new grant requests; discussion with possible Board action regarding a submitted application for Façade Grant 2025-01, on behalf of Mario Hernandez, 1416 Ohio Ave S. CRA Coordinator Christian Dixon explained that the applicant decided to go with a quote from Star Concrete in the amount of $20,640 given that this quote exceeds the $20,000 project cap the applicant is eligible for $16,000, staff recommends approval. Board Member Alford made a motion to approve Façade Grant 2025-01, which Board Member V. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action, regarding discussion with possible Board action regarding a submitted application for Façade Grant 2025-04, M2M Enterprises, on behalf of Mikel Koon, 626 Ohio Ave S. Mr. Dixon explained that the applicant has decided to go with a quote in the amount of $21,400 from Mark Stewart with Class A Professionals, given that this quote exceeds the $20,000 project cap the applicant is eligible for

$16,000, staff recommends approval. Board Member Owens made a motion to approve Façade Grant 2025-04, which Board Member Jefferson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action regarding discussion with possible Board action regarding a submitted application for Façade Grant 2026-01, Faye's Flowers, on behalf of Connie Hall, 227 Howard St. W. Mr. Dixon explained the applicant has decided to go with a quote in the amount of $23,350 from James Peek with Peek Pro Finishing, given that this quote exceeds the $20,000 project cap the applicant is eligible for $16,000, staff recommends approval. Board Member Alford made a motion to approve Façade Grant 2026-01, which Board Member V. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action, regarding a submitted application for Business Development Grant 2026-01, Taquiera Los Cabreros, on behalf of Edgar Mondragon 1100 Ohio Ave. S. Mr. Dixon explained that the applicant is requesting this grant to build out their kitchen because currently they are operating out of their food truck, Mr. Dixon stated that part of the application requires Mr. Mondragon to reach out to an architect to secure a set of plans also a quote for the vent hood on this build out project to add in this Business Development Grant.

The total amount for this project without the vent hood quote is in the amount of $15,957.52 given that this quote exceeds the $10,000 project cap the applicant is eligible for reimbursement of $7,000. Staff recommends conditional approval based on the review for the vent hood quote. Board Member Alford made a motion to conditionally approve Business Development Grant 2026-01based on the review for the vent hood quote, which Board Member V. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action, regarding discussion with possible Board action regarding a submitted application for Façade Grant 2026-02, Kingdom Bound Company LLC, on behalf of Wesley and Julie Smith 302 Ohio Ave S. Mr. Dixon explained that the applicant is in the process of securing the business. However, it is currently under contract it's just taken longer than expected to close. The applicant decided to go with Hodges and Son Construction LLC., to complete the work with the estimate in the amount of $20,000 given that this quote is at the $20,000 project cap the applicant is eligible for $16,000, staff recommends conditional approval on the request that proof of ownership is provided before the project can begin. Board Member Owens made a motion to conditionally approve Façade Grant 2026-02, which Board Member V. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action, regarding discussion with possible Board action regarding a submitted application for Business Startup Grant 2026-01, Kingdom Bound Company LLC., on behalf of Wesley and Julie Smith, 302 Ohio Ave S. The applicant decided to go with Hodges and Son Construction LLC., to complete the work for a flower shop. The applicant has submitted the letter of intent and quotes for the project which qualify them for up to $10,000. Staff recommends conditional approval on the request that proof of ownership is provided before the project can begin. Board Member Owens made a motion to conditionally approve Façade Grant 2026-01, which Board Member Alford seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action, regarding discussion with possible Board action regarding a submitted application for Façade Grant 2026-03, Kingdom Bound Company LLC., on behalf of Wesley and Julie Smith, 304 Ohio Ave S. The applicant decided to go with Hodges and Son Construction LLC., to complete the work with the estimate in the amount of $30,000. Given that this quote exceeds the $20,000 project cap the applicant is eligible for $16,000. Staff recommends conditional approval on the request that proof of ownership is provided before the project can begin. Board Member Alford made a motion to conditionally approve Façade Grant 2026-03, which Board Member V. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action, regarding discussion with possible Board action regarding a submitted application for Business Startup Grant 2026-02, Kingdom Bound Company LLC., on behalf of Wesley and Julie Smith 304 Ohio Ave S. The applicant decided to go with Hodges and Son Construction LLC., to complete the work for a bridal shop in the amount of $60,000. The applicant has submitted the letter of intent and quotes for the project, it will qualify for $15,000. Staff recommends conditional approval on the request that proof of ownership is provided before the project can begin. Board Member Alford made a motion to conditionally approve Business Startup Grant 2026-02, which Board Member V. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action regarding a reimbursement request for Business Startup Grant 2025-01 Mario Hernandez, on behalf of Mario Hernandez 1416 Ohio Ave S. Mr. Dixon explained that the applicant submitted pictures of the before and after of the project and is eligible for the reimbursement in the amount of $10,000, staff recommends approval. Board Member Alford made a motion to approve Business Startup Grant 2025-01, which Board Member V. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action regarding a reimbursement request for Business Startup Grant 2025-02 Green Fork Kitchen, on behalf of Shanise Brown, 1423 Ohio Ave N. Mr. Dixon explained that the applicant submitted pictures of the before and after of the project along with proof of payment and is eligible for the reimbursement in the amount of $7,500, staff recommends approval. Board Member Owens made a motion to approve Business Startup Grant 2025-02, which Board Member Jefferson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible Board action regarding Resolution 2025-06 to rewrite the CRA grant policy. CRA Kennon read the title into record. Board Member V. Robinson made a motion to approve Resolution 2025-06, which Board Member Alford seconded. The motion carried unanimously.

With no further business the meeting was adjourned.

Board Member Matt Campbell
CRA Chairman

Attest:
John Gill
City Clerk