

The Live Oak City Council met Tuesday, August 12, 2025, at 5:30 p.m. in City Hall, located at 101 SE White Ave., Live Oak, Florida 32064 for a regular monthly meeting. The following officials were present: Council President Matt Campbell, Councilmember Tommie Jefferson, Councilmember Vanessa Robinson, Councilmember Gladys Owens, Councilmember David Alford, Mayor Frank Davis, City Clerk John Gill, City Manager Larry Sessions, and City Attorney Todd Kennon.

Council President Campbell called the meeting to order.

Mayor Davis led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Council President Campbell proceeded to the first agenda item, approval of the agenda with any additions, deletions or changes. Councilmember Robinson made a motion to approve the agenda as presented, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell proceeded to the approval of the July 8<sup>th</sup> regular monthly city council meeting minutes and the August 4<sup>th</sup> emergency called council meeting minutes. Councilmember Alford made a motion to approve the minutes as presented, which Councilmember Owens seconded. The motion carried unanimously.

Council President Campbell then opened the floor for Public Comments. The following individuals spoke:

Lesley Fry spoke regarding her student orientation program.

With no other comments, the floor was closed to public comments.

Council President Campbell then turned the floor over to Mayor Davis with matters regarding the city. Mayor Davis informed council of the upcoming "Florida City Week" event and explained that it is a week to highlight our city in the month of October.

Mayor Davis then informed council of the passing of former City Councilmember John Yulee and send condolences and prayers to his family.

Council President Campbell proceeded to his agenda item, discussion with possible council action, regarding tasking staff to design, procure, and erect a welcome sign on Highway 129 North at the city limit. Councilmember Robinson made a motion that staff look into the cost of erecting a uniform "Welcome to the City of Live Oak" sign for each entry point into the city, which Councilmember Owens seconded. The motion carried unanimously.

Council President Campbell proceeded to his next agenda item, discussion concerning maintenance of city sidewalks. Council President Campbell stated that the main sidewalks need to be maintained. Public Works Director Jerald Lee explained that the city is audited quarterly by FDOT on the state road sidewalks for maintenance and that is the only time he has received notification about sidewalks not being maintained. Mr. Lee stated that he will continue to make sure the sidewalks are maintained. Mr. Lee stated there is money set aside for repairs to the sidewalks. Mr. Sessions stated that he will accept a list of areas to be addressed.

Council President Campbell proceeded to the next agenda item, discussion concerning ordinance governing policies and procedures for usage, fees, and services for commercial dumpsters. Council President Campbell stated there are businesses that are not happy about

the garbage services that are being provided. Also, there was an individual pretending to be a city employee approaching businesses regarding trash collection. Finance Director Joanne Luther explained that per the ordinance, businesses within the City of Live Oak must maintain a garbage account and pay the minimum fee even if the business choose to use another service. Ms. Luther furthered explained the different option that a business can choose from that would be best suitable for them. City Attorney Todd Kennon stated that there was notification sent to the individual that was posing as a city worker to cease and desist.

Council President Campbell proceeded to discussion concerning City Fire Department commercial assessments study, ISO rating, and other pertinent information. Ms. Luther explained that the fire assessment study was done over 5 years ago, and further explained the assessment fees. Council President Campbell suggested that another study should be done to verify more options. Also, Council President Campbell stated that he spoke with an insurance business owners who does not use the ISO ratings for determining coverage.

Council President Campbell then turned the floor over to City Manager Sessions for discussion with possible council action, Resolution 2025-29, a resolution delegating authority to the Development Manager to approve and accept subdivision plats on behalf of the City. Mr. Kennon read the title into record. Development Manager Curtis explained the new state law enacted regarding the approval process for subdivision plats. Councilmember Alford made a motion to approve Resolution 2025-29, which Councilmember Jefferson seconded. The motion carried unanimously.

Mr. Sessions moved to discussion with possible council action, Resolution 2025-30, a resolution declaring certain personal property owned by the city to be either surplus to its needs and sold at a publicly noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair and appropriately discarded, providing for the authorization to remove such surplus property when sold or disposed of from the fixed assets of the city. Councilmember Alford made a motion to approve Resolution 2025-30, which Councilmember Robinson seconded. The motion carried unanimously.

Mr. Sessions moved to discussion with possible council action for the re-appointment of Mr. Brantley Helvenston to continue to serve in Seat #4 of the Planning and Zoning, Local Planning Agency, Board of Adjustment, and Historic Preservation Agency, with a term to run August of 2025 through August of 2028. Councilmember Alford made a motion to re-appoint Mr. Brantley Helvenston, which Councilmember Owens seconded. The motion carried unanimously.

Mr. Sessions moved to discussion with possible council action for the re-appointment of Mrs. Gloria Hancock to continue to serve in Seat #6 of the Planning and Zoning, Local Planning Agency, Board of Adjustment, and Historic Preservation Agency, with a term to run August of 2025 through August of 2028. Councilmember Jefferson made a motion to re-appoint Mrs. Gloria Hancock, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell proceeded with discussion with possible council action, first reading of Ordinance 1537, an ordinance of the City of Live Oak amending ordinance no. 1518, relating to public right-of-way, providing for recitals, conflict and an effective date. Mr. Kennon read the title into the record. Council President Campbell opened the floor for public comments, none heard. Council President Campbell closed the floor for public comments. The City Clerk swore in Development Manager George Curtis who explained the request for reducing the width of the

public right-of-way. City Attorney Kennon inquired of each councilmember regarding any communication relating to this ordinance with any third parties. Councilmember Alford made a motion to approve the first reading of Ordinance 1537, which Councilmember Robinson seconded. A roll call vote was taken and the motion carried unanimously.

Mr. Sessions moved to discussion with possible council action, Resolution 2025-31, authorizing the execution of an Interlocal Agreement between the City of Live Oak and Lafayette County for reciprocal building official services. Mr. Kennon read the title into the record. Councilmember Robinson made a motion to approve Resolution 2025-31, which Councilmember Alford seconded. The motion carried unanimously.

Mr. Sessions moved to discussion with possible council action, Resolution 2025-32, a resolution accepting a bid from Anderson Columbia Co. Inc., related to the 68<sup>th</sup> Terrace Roadway and Utility Improvements within the City of Live Oak Florida; providing for the award and execution of a contract. Mr. Kennon read the title into the record. Councilmember Jefferson made a motion to approve Resolution 2025-32, which Councilmember Robinson seconded. The motion carried unanimously.

With there being no further business, the meeting was adjourned.

Councilmember Matt Campbell  
City Council President

Attest:  
Mr. John Gill  
City Clerk