

CRA Board Meeting

May 27, 2025

The City of Live Oak Community Redevelopment Agency met on Tuesday, May 27, 2025 at 5:30 p.m. in City Hall for a regular scheduled meeting. Those present were: Board Chairman Matt Campbell, Board Member Tommie Jefferson, Board Member Vanessa Robinson, Board Member David Alford, Board Member Gladys Owens, Board Member Cindy Robinson, City Clerk John Gill and CRA Attorney Todd Kennon. Absent: Board Member Tammy Mobley.

Chairman Campbell called the meeting to order.

Board Member Jefferson led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Chairman Campbell proceeded to the first item on the agenda regarding the approval of the agenda, with any additions, deletions or changes. Board Chairman Campbell advised that agenda item 7A, presentation of the FY2024 CRA Financial Statements would need to be moved to the top of the agenda. Board Member Alford moved to approve the agenda with moving item 7A, which Board Member Owens seconded. The motion carried unanimously.

Chairman Campbell proceeded to the next item on the agenda, approval of the minutes from the April 22, 2025 CRA regular board meeting. Board Member Jefferson moved to approve the meeting minutes as presented, which Board Member Alford seconded. The motion carried unanimously.

Chairman Campbell proceeded with the presentation and possible Board acceptance of the FY 2024 CRA Audited Financial Statements. Ms. Meagan Camp with Purvis Gray & Associates gave a summary of the audit results and the financial statement highlights noting that the financial statements received an unqualified opinion, which is the highest opinion given. Board Member V. Robinson made the motion to accept the FY 2024 CRA Financial Statements, which Board Member C. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to Board Member requested items, and turned the floor over to Board Member Jefferson regarding the installation of a privacy fence on City right-of-way along Anderson Avenue to separate the rear of J & W Autos from the residents across the street. CRA Director Nicholas Frigiola explained that it would be up to the board to allow staff to get quotes for a privacy fence being that it is on a city right-of-way.

Board Member Jefferson submitted a petition in support of a privacy fence around J&W Auto Sales to protect residential property owners from the view of the dealership. The Owner of J&W Auto Sales, Mr. Jeff White stated that the petition that was submitted was on city letter head and it gave the appearance that constructing a fence on the right-of-way was a city supported position. Chairman Campbell asked CRA Attorney Kennon about the legality of the petition being on city letterhead. Mr. Kennon stated that city letterhead should only be used for official city business adding that it could be a question that needs to be asked of the Florida Commission on Ethics, if there are any violations for putting the petition on the city letterhead.

Development Manager Goerge Curtis explained that the City's LDR's allows J&W Auto Sales to use plant material as a buffer to remain in compliance. Mr. White stated he is willing to meet in the middle to have the issue resolved. Board Member Owens made a motion for the Owner of J&W Auto Sales to plant trees. The motion was withdrawn due do the owner already in the process of planting trees. Board Member C. Robinson made a motion to take no action on the

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property, which Board Member Alford second. The motion passed 4 to 1, with Board Member Jefferson dissenting.

Chairman Campbell then opened the floor for public comments. The following individuals spoke: Mr. Jeff White spoke regarding the installation of a privacy fence on city row. With no other speakers, Chairman Campbell closed public comment.

Chairman Campbell proceeded to the next agenda item, request for use of Portable Restroom. CRA Coordinator Christian Dixon approached the board and explained that the City of Live Oak is requesting the portable restrooms for use during Freedom Festival on July 4, 2025. Board Member Alford made a motion to approve the portable restroom request, which Board Member Owens second. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible board action regarding the possible listing of two parcels located within the Heritage Square development area. Mr. Frigiola explained that the parcels were appraised and is ready to have developers to come in and develop alongside the master plan for Heritage Square. Board Member Alford made a motion to approve listing two parcels located within the Heritage Square development area, which Board Member C. Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to discussion with possible board action regarding the re-allocation of funds from the Land & Property Acquisitions line item to the Heritage Park & Gardens line item for an estimated amount of \$175,000 for the mansion roof repair. Board Member V. Robinson made a motion to approve the funds from the Land & Property Acquisitions line item to the Heritage Park & Gardens line item in the amount of \$175,000 for the mansion roof repair, which Board Member Owens seconded. The motion carried unanimously.

With no further business the meeting was adjourned.

Board Member Matt Campbell
CRA Chairman

Attest:
John Gill
City Clerk