

City of Live Oak
City Council Meeting Minutes
May 12, 2026

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The Live Oak City Council met on Tuesday, May 12, 2026 at 5:30 p.m. in City Hall, located at 101 SE White Avenue, Live Oak, Florida 32064, for a regular monthly meeting. The following officials were present: Council President Matt Campbell, Councilmember Tommie Jefferson, Councilmember Vanessa Robinson, Councilmember Gladys Owens, Councilmember David Alford, City Clerk John Gill, Mayor Frank Davis, City Manager Larry Sessions, and City Attorney Todd Kennon.

Council President Campbell called the meeting to order.

Mayor Davis led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Council President Campbell proceeded to the approval of the agenda with any additions, deletions, or changes. Council President added the Interlocal Agreement regarding gas tax as item 6G, Councilmember Robinson added project updates and the update on the cyber security audit. Councilmember Jefferson made a motion to approve the agenda with additions, which Councilmember Owens seconded. The motion carried unanimously.

Council President Campbell proceeded to the approval of the April 14th regular city council meeting. Councilmember Jefferson made a motion to approve the minutes as presented, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell then opened the floor for public comments for those who wished to speak at this time or wait until their agenda item was presented.

With no comments, the floor was closed to public comments.

Council President Campbell turned the floor over to Mayor Davis who presented a Proclamation recognizing May 20th of each year as Florida's Emancipation Day in the City of Live Oak. Mayor Davis suggested a workshop to discuss how the City might assist Senior Citizens, who through no fault of their own, or oversight, have their water turned off.

Council President Campbell then moved to Councilmember Robinson agenda item, presentation by Aligned Strategies, BRIC Grant, with possible action. The item was not presented as the representative for the company was unable to attend.

Council President Campbell proceeded with Councilmember Ownes agenda item, discussion regarding ADP payroll service. City Manager Sessions explained why he went in the direction of hiring the company to handle the city's payroll, however he discontinued the services because the company failed to provide the exact services that were needed. Mr. Sessions also explained that ADP did credit the city for the money that was spent with them.

Council President Campbell moved to discussion with possible council action, first reading of Ordinance 1561 an ordinance of the City Council of the City of Live Oak, prohibiting smoking and vaping in public parks within the City of Live Oak. Council President Campbell opened the floor to allow the student group, SWAT from Melody Christian Academy to give a 3-minute presentation. With no further comments, the floor was closed to public comments. Ordinance 1561 was read into record by the city attorney. Councilmember Alford made a motion to approve the first reading of Ordinance 1561, which Councilmember Robinson seconded. The motion carried unanimously.

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Council President Campbell moved to Councilmember Robinson's item, discussion with possible council action Resolution 2026-21, a resolution of the City Council of the City of Live Oak, Florida, authorizing the reallocation of previously budgeted funds for fiscal year 2025-2026 approving the transfer of excess funds to capital projects. City Attorney Todd Kennon read the title into record. Councilmember Jefferson made a motion to approve Resolution 2026-21, which Councilmember Robinson seconded. The motion carried unanimously.

Council President Campbell moved to Councilmember Robinson added agenda item, project updates regarding the "Water First North Florida Project", Mr. Sessions read a letter from Florida State Senator Corey Simon stating that the project is being cancelled. Mr. Sessions also advised that on May 13th Helvenston Ave. and Lee Street will be closed to have the trees hanging over the street removed. Mr. Session also informed council that the audio system has been updated.

Mr. Sessions moved to discussion with possible council action, release of Code Enforcement lien on 711 Bryson St. NE. Mr. Kennon explained the amnesty request noting that the property is now in compliance. The applicant will be responsible for the administrative fine of \$500. Councilmember Alford made a motion to approve the amnesty request upon the applicant paying \$500 for the release of lien, which Councilmember Owens seconded. The motion carried unanimously.

Mr. Sessions moved to discussion with possible Council action Resolution 2026-20, a resolution authorizing the execution of an agreement between the City of Live Oak and P & D Hotel LLC, a Florida limited liability company for water and sewer services for a property located in the East ½ of Section 12, Township 2 South, Range 13 East in Suwannee County Florida. The title was read into the record. Councilmember Alford made a motion to approve Resolution 2026-20, which Councilmember Owens seconded. The motion carried unanimously.

Resolution 2026-22 was presented for discussion with possible Council action, a resolution declaring certain personal property owned by the city to be either surplus to its needs and sold at a publicly notice sale or determined to be obsolete, non-serviceable, or beyond economic repair and appropriately discarded providing for the authorization to remove such surplus property when sold or disposed of from the fixed assets of the city. The title was read into the record by the city attorney. Councilmember Owens made a motion to approve Resolution 2026-22 with the vehicle being donated to Suwannee County, which Councilmember Alford seconded. The motion carried unanimously.

Resolution 2026-23 was presented for discussion with possible Council action, a resolution authorizing the renewal of the contract for management services between employer City of Live Oak and Larry Sessions for the period January 2025-26. The title was read into the record by the city attorney. Councilmember Alford made a motion to approve resolution 2026-23, which Councilmember Owens seconded. The motion carried unanimously.

Resolution 2026-24 was presented for discussion with possible Council action, a resolution authorizing the renewal of the contract for management services between employer City of Live Oak, Florida and Larry Sessions for the period January 2026-27. The title was read into the record by the city attorney. Councilmember Alford made a motion to approve resolution 2026-24, which Councilmember Jefferson seconded. The motion carried unanimously.

Resolution 2026-25 was presented for discussion with possible Council action, a resolution authorizing an increase to the annual salary of city manager Larry Sessions in the annual amount of \$115,000 payable as provided in section 3 of the contract for management services between employer City of Live Oak and

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Larry Sessions. The title was read into the record by the city attorney. Councilmember Owens made a motion to approve Resolution 2026-25, which Councilmember Alford seconded. A vote was taken with the motion passing 3 to 2 with Councilmember Robinson and Jefferson dissenting.

Council President Campbell moved to discussion with possible Council action, an Interlocal Agreement regarding the local option gas tax, with Suwannee County receiving 85.911%, City of Live Oak receiving 13.089%, and Town of Branford receiving 1.00%. Councilmember Alford made a motion to approve the Interlocal Agreement, which Councilmember Jefferson second. After further discussion Council President Campbell advised against the last-minute submission of the agreement and that the city should receive a higher percentage in the fuel tax disbursement. Council President Campbell requested that the city attorney contact the county attorney regarding negotiating a different percentage for the city. Councilmember Alford rescinded his motion along with Councilmember Jefferson second due to the renegotiations. Councilmember Alford made a motion to table this item pending negotiations, which Councilmember Robinson seconded. The motion carried unanimously.

With no further business, the meeting was adjourned.

Council President
Matt Campbell

Attest:
John W. Gill
City Clerk