

# **CRA Board Meeting**

## **March 26, 2024**

### **5:30 p.m.**

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The City of Live Oak Community Redevelopment Agency met on Tuesday, March 26, 2024 at 5:30 p.m. in City Hall for a regular scheduled meeting. Those present were: Board Chairwoman Lynda Brown-Owens, Vice Chairman David Burch, Board Member Tommie Jefferson, Board Member Matt Campbell, Board Member Tammy Mobley, Board Member Tessie Allen, City Clerk John Gill, City Attorney Todd Kennon. Absent was Board Member Cindy Robinson.

Chairwomen Owens called the meeting to order and proceeded to the first item on the agenda regarding the approval of the CRA agenda, with any additions, deletions or changes. Vice Chairman Burch moved to approve the agenda as presented, which Board Member Campbell seconded. The motion carried unanimously.

Chairwomen Owens proceeded to the next item on the agenda, approval of the minutes from the November 28, 2023 CRA regular board meeting. Board Member Jefferson moved to approve the November 28, 2023 CRA regular board meeting minutes as presented, which Vice Chairman Burch seconded. The motion carried unanimously.

Chairwomen Owens proceeded to the next item on the agenda, approval of the minutes from the February 27, 2024 CRA regular board meeting. Board Member Jefferson moved to approve the February 27, 2024 CRA regular board meeting minutes as presented, which Vice Chairman Burch seconded. The motion carried unanimously.

Chairwomen Owens opened the floor for Public Comments.

Carson Chauncey with the Live Oak Maker's Market spoke regarding funding.

Anita Williams spoke regarding tap and impact fees.

Chairwomen Owens closed public comments.

Chairwomen Owens proceeded to the next agenda item, façade grant reimbursement request. CRA Coordinator Nicholas Frigiola proceeded with discussion and possible board action regarding a reimbursement request for FG 2024-04 J&W Auto, on behalf of Jeff and Debra White. Mr. Frigiola explained that the work had been completed with pictures and receipts in the CRA packet. The total cost for the project is in the amount of \$14,124.82 which makes the applicant eligible for reimbursement in the amount of \$11,299.86. Board Member Campbell made a motion to approve FG 2024-04 reimbursement in the amount of \$11,299.86, which Vice Chairman Burch seconded. The motion carried unanimously.

Mr. Frigiola proceeded with the next agenda item, discussion and possible board action regarding reimbursement request for FG 2023-05, Live Oak Investment 1415, on behalf of Dana Berman. Mr. Frigiola stated that the work had been completed with pictures and receipts in the CRA packet. The project reimbursement amount is recommended for \$7,205.76. Board Member Campbell made a motion to approve reimbursement for FG 2023-05 in the amount of \$7,205.76, which Board Member Allen seconded. The motion carried unanimously.

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Mr. Frigiola proceeded with discussion and possible board action regarding a submitted application for BDG 2024-04 Sushma Corporation Inc., on behalf of Kirti and Nayna Chaudhari. Mr. Frigiola stated the applicant submitted a request for a business development grant for the installation of 4 pumps with modern chip readers. The total cost of the project is in the amount of \$69,924.59. Staff scored the project with an average score of 66% which makes the project eligible for reimbursement in the amount of \$3,500. Vice Chairman Burch made a motion to approve BDG 2024-04 in the amount of \$3,500, which Board Member Mobley seconded. The motion carried unanimously.

Mr. Frigiola proceeded with discussion and possible board action regarding a submitted application for FG 2024-06, Sushma Corporation Inc. The project is for the redoing the concrete in the parking lot. The total cost of the project is \$21,850 which makes it eligible for full reimbursement in the amount of \$16,000. Staff recommends is for approval. Board Member Campbell made a motion to approve FG 2024-06 in the amount of \$16,000, which Vice Chairman Burch seconded. The motion carried unanimously.

Mr. Frigiola moved on to reports/updates and other action items, starting with distribution of the 2022-2023 CRA annual report. Mr. Frigiola asked if there are any questions on the report and also gave recognition to CRA Assistant Christian Dixon for compiling the report. Mr. Frigiola was asked were the reports made public, at which time he advised that the reports are on the city website.

Mr. Frigiola proceeded with the presentation by Mr. Ken Thomas, Redevelopment Director for Daytona Beach, regarding CRA districts and redevelopment. Mr. Thomas spoke about the best practices for the CRA Agency and to see if there are any activities he can help with.

Hearing no further comments, Board member Campbell made a motion to adjourned, which Board Member Robinson seconded. The Motion carried unanimously.

The meeting was adjourned.

Board Member Lynda Brown Owens  
CRA Chairwoman

Attest:Mr. John Gill City Clerk