

CRA Board Meeting

January 28, 2025

The City of Live Oak Community Redevelopment Agency met on Tuesday, January 28, 2025 at 5:30 p.m. in City Hall for a regular scheduled meeting. Those present were: Board Chairman Matt Campbell, Board Member Tommie Jefferson, Board Member Gladys Owens, Board Member Vanessa Robinson, Board Member David Alford, Board Member Cindy Robinson, Board Member Tammy Mobley, City Clerk John Gill & CRA Attorney Todd Kennon.

Chairman Campbell called the meeting to order.

Board member Jefferson led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Chairman Campbell proceeded to the first item on the agenda regarding the approval of the agenda, with any additions, deletions or changes. Board Member Jefferson moved to approve the agenda as presented, which Board Member Vanessa Robinson seconded. The motion carried unanimously.

Chairman Campbell proceeded to the next item on the agenda, approval of the minutes from the November 26, 2024 CRA regular board meeting. Board Member Vanessa Robinson moved to approve the meeting minutes as presented, which Board Member Jefferson seconded. The motion carried unanimously.

Chairman Campbell then opened the floor for public comments.

With no public comments heard, Chairman Campbell closed public comment.

Chairman Campbell proceeded with Board Member requested items. Chairman Campbell turned the floor over to Board Member Vanessa Robinson who proceeded with discussion regarding extending the CRA district. CRA Director Nicohlas Frigiola stated that if the board wants to explore this option, then the City Council will need to make a decision to expand and he also explained the criteria in order to expand the CRA.

Chairman Campbell proceeded with the next agenda item, discussion and possible board action regarding a reimbursement request for Business Development Grant 2024-06, Ardor Salon on behalf of Manning Lewis, 213 Howard St. West. CRA Assistant Christian Dixon stated that in the board packet includes a reimbursement form showing the work that was completed along with quotes and invoices to include before & after pictures. Mr. Dixon advised that the applicant is eligible for 75% of the \$2,507.86 which staff is requesting \$1,880.90 to be reimbursed. Board member Mobley made a motion to approve Business Development Grant 2024-06 in the amount of \$1,880.90, which Board member Jefferson seconded. The motion carried unanimously.

Mr. Dixon proceeded with agenda item, discussion and possible board action regarding a reimbursement request for Business Development Grant 2024-07, Scoops Hand Dipped Ice Cream LLC, on behalf of Vicki Prickitt, 310 Howard St. E. Mr. Dixon explained that included in the Board packet are paid invoices from the contractor. The work has been inspected by the city building official and staff recommends reimbursement in the amount of \$5,000. Board Member Alford made a motion to approve Business Startup Grant 2024-07, which Board Member Vanessa Robinson seconded. The motion carried unanimously.

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Mr. Dixon proceeded with discussion and possible board action regarding a reimbursement request for Façade Grant 2024-10, A-1 Towing & Auto Repair, on behalf of Dale Graham, 114 Spruce St. NW. Mr. Dixon explained that the work has been completed with before and after pictures included in the board packet. The applicant is eligible for a reimbursement in the amount of \$10,052. Staff recommendation is for approval. Board Member Owens made a motion to approve Façade Grant 2024-10, which Board Member Alford seconded. The motion carried unanimously.

Mr. Dixon proceeded with the next agenda item, portable restroom trailer request. Mr. Dixon explained that the request will be for the All-Aboard Festival on February 1, 2025. Mr. Dixon stated that included in the packet is the application for the All-Aboard Festival along with a sample map for the layout also included in the packet is the liability insurance. Board Member Jefferson made motion to approval portable restroom trailer request, which Board Member Alford seconded. The motion carried unanimously.

Mr. Dixon proceeded with the next agenda item, portable restroom trailer request. Mr. Dixon explained it will be for use at the Wildflower Festival, May 10, 2025. Mr. Dixon stated that included in the packet is the application for the Wildflower Festival along with a sample map for the layout. Mr. Dixon explained that the liability insurance will be included prior to the event date. Board Member Owens made a motion to approve the portable restroom trailer request subject to having the liability insurance prior to the event, which Board Member Vanessa Robinson seconded. The motion carried unanimously.

Mr. Dixon proceeded with the next agenda item, discussion regarding an acquired appraisal for the Old Huffman & Gilmore property. Mr. Dixon stated that included in the board packet is the appraisal letter showing the amount for the appraisal of the land only. Mr. Dixon stated the amount is \$251,000. CRA Director Nichol Frigiola advised that the CRA Board not go forward with the property purchase because of the price and the amount of clean-up work.

The meeting was adjourned.

Board Member Matt Campbell
CRA Chairman

Attest:
John Gill
City Clerk