

City of Live Oak
Special Called City Council Meeting
September 14, 2020

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The Live Oak City Council met Monday, September 14, 2020, at 5:30 p.m. in City Hall located at 101 SE White Ave., Live Oak, Florida 32064. The following officials were present: Mayor Frank Davis, Councilmember Robintina Reed, Councilmember David Burch, Council President Mark Stewart, Councilmember Don Allen, Councilmember Lynda Owens, City Manager Ron Williams, City Clerk John Gill, and Attorney Fred Koberlein Jr.

Council President Stewart called the meeting to order.

Council President Stewart proceeded with the item on the agenda, authorization to execute a Public Works Contract with Utility Partners, LLC. Council President Stewart turned the floor over to Mr. Ron Williams, City Manager. Mr. Williams began with referring the Council to changes in the contract, Section 9 of the contract (Liability and Insurance section) specifically section 9.3 will be changed to 9.4 and the new 9.3 was handed to Council at the time of the meeting. This change was made due to revisions that were made by Mr. Koberlien's office and emailed over to the City before the meeting.

Mr. Williams proceeded with going over the highlights of the contract with the Council. The contract is a 3- year contract, with 2- 1-year extensions that will have to be negotiated between the City and Utility Partners. There are options in the contract for early dismissal of the agreement from either party as long as a 120-day notice is given. Utility Partners will service the Water, Sewer, and Natural Gas Departments, along with Stormwater, Building and Fleet Maintenance. The contract is a \$1,270,000.00 contract with No annual escalations.

Councilmember Allen asked if there would be any extra charges in this contract, referring back to the previous contract between the City of Live Oak and Jacobs. Mr. Williams stated that there would be no extra charges to the City only the contract amount.

Councilmember Owens asked if the \$1,270,000.00 would be paid in monthly installments, at which time Mr. Williams stated yes it would be broken down over a 12- month period.

Councilmember Reed referred to Appendix D: 7-B and 7-C, Councilmember Reed asked if they are only going to maintain the retention ponds once a year like is in the contract. Council President Stewart also asked if the drainage ponds and retention ponds were the same entities, which time Mr. Williams replied no. Mr. Williams stated that Utility Partners are required to do an annual clean up at which time the City will maintain the retention ponds when it is needed. Council President Stewart asked if Utility Partners would have any responsibility for the retention ponds, which Mr. Williams replied they would not.

Mr. Andy Townsend, City of Live Oak Public Works Director, stated that Utility Partners would be responsible for the in dept cleaning of the retention ponds (Example: cleaning out of the trees in the middle of the ponds) and the City would maintain the mowing and weed eating around the ponds.

Councilmember Reed asked about section 3.1 on page 2 of 17, concerning the employment of existing employees. Councilmember Reed asked if all employees would be hired by Utility Partners, which Mr. Williams stated it is in the contract that Utility Partners will maintain 18 full time employees @ 2080 hours a year with 2 Supervisors bringing the total to 20 full time employees. Mr. Greg Bishop, Utility Partners stated that they are interviewing the current employees now and if they pass the drug test and the interview then they will be picked up with Utility Partners, LLC.

Council President Stewart opened the floor for Public Comment:

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Anita Williams: Concerns regarding the expense to the citizens and concerns with regards to the current employees.

Councilmember Burch moved to accept Resolution No. 2020-23, which Council Member Allen seconded. Council President Stewart asked City Clerk to administer a roll call vote: Councilmember Reed- Yes, Councilmember Owens- Yes, Councilmember Burch- Yes, Councilmember Stewart- Yes, and Councilmember Allen- Yes. Motion carried unanimously.

RESOLUTION NO. 2020-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK, FLORIDA,
AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH UTILITY
PARTNERS GROUP, LLC, TO PROVIDE SERVICES RELATED TO PUBLIC WORKS.

With there being no further business, the meeting was adjourned.

Councilmember Mark Stewart
City Council President

Attest:
Mr. John Gill
City Clerk