

City of Live Oak
Virtual City Council Meeting
May 12, 2020

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The Live Oak City Council met Tuesday, May 12, 2020, at 5:30 p.m. via phone. The following officials called in to attend: Mayor Frank Davis, Councilmember Robintina Reed, Councilmember David Burch, Council President Mark Stewart, Councilmember Don Allen, Councilmember Bennie Thomas, Attorney Fred Koberlein Jr., City Manager Ron Williams, and City Clerk John Gill.

Council President Stewart called the meeting to order.

Mayor Frank Davis led the invocation, which was followed with a roll call by Council President Stewart with all Councilmembers acknowledging their attendance.

Council President Stewart then presented the agenda for any additions, deletions, or changes. Councilmember Burch moved to pass the agenda as presented, which Councilmember Allen seconded. The motion carried unanimously.

The floor was then opened to public comment. No one from the public spoke.

Council President Stewart proceeded to the next item regarding the approval of the March 10, 2020 City Council Meeting minutes, March 19, 2020 Emergency Called Council Meeting minutes, and also April 6 2020 Special Called Council Meeting minutes. Councilmember Burch moved to approve March 10th, March 19th, and April 6th Meeting minutes, which Councilmember Allen seconded. The motion carried unanimously.

Council President Stewart then turned the floor over to Mayor Davis. Mayor Davis wanted to thank all the Health Care Workers and First Responders for their dedication and service to the public and that they are in our thoughts and prayers.

Council President Stewart then proceeded to the next item on the agenda, matters concerning City Council. Councilmember Allen inquired regarding the Cities Revenue Shortfall, as a result of the COVID-19 Pandemic and how it will affect the City. Mr. Williams asked if Councilmember Allen would like staff to prepare a summary, Mr. Allen did not respond due to technical difficulties. Mr. Williams however, made Council aware that the City is still fully staffed.

Council President Stewart then turned the floor over to the City Manager Mr. Ron Williams. Mr. Williams then turned the floor over to Ryan Tucker, Purvis, Gray & Company, LLC., Mr. Tucker called in along with his co-worker Megan Kemp. Mr. Tucker addressed the council presenting the City of Live Oak Fiscal Year 2018-2019 Audited Financial Statements. Mr. Tucker delivered a clean audit (which is a unqualified modified opinion) to the Live Oak City Council and also commended the city for the strides it has made in recent years to improve its financial standing.

Mr. Tucker stated at the end of the fiscal year the city had around \$2.2 million in reserves in the general fund. That number was approximately \$94,000 in 2013, the general fund is in solid financial footing. Mr. Tucker added that the city's water system has been having significant line loss, which was near 30% this year. Mr. Williams admitted the city's old system has "probably more breaks than we ever want ". Mr. Williams stated the city strives to get those issues repaired as quickly as it can in order to prevent that water loss and that most times, city employees aren't aware of a problem with a particular line until a break occurs.

Mr. Tucker also informed the council that beginning with next year's audit, the state is requiring that the Live Oak Community Redevelopment Agency have a separate audit conducted.

Council President Stewart then proceeded to recommendation for approval of the Fiscal Year 2018-2019 audited financial statements. Councilmember Allen moved to approve 2018-2019 audited financial statements, which Councilmember Reed seconded. The motion carried unanimously.

Council President Stewart then turned the floor over to the City Manager, who proceeded with the next item on the agenda, Resolution 2020-08, a resolution for extending the State of Emergency-due to COVID-19 virus. Councilmember Stewart asked City Clerk John Gill to read the Resolution aloud.

RESOLUTION NO. 2020-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK, FLORIDA, EXTENDING THE DECLARATION OF A STATE OF EMERGENCY ARISING FROM THE COVID-19 PUBLIC HEALTH EMERGENCY.

Councilmember Burch moved to approve Resolution No. 2020-08, which Councilmember Allen seconded. The motion carried unanimously.

Mr. Williams then asked Ms. Joanne Luther, Finance Director to present Resolution No. 2020-09, a resolution authorizing the appropriation of Sewer Repair Reserve Funds. Council President Stewart asked Mr. Gill to read the resolution aloud.

RESOLUTION NO. 2020-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK, FLORIDA FOR THE AUTHORIZATION OF APPROPRIATION OF SEWER REPAIR RESERVE FUNDS.

Mr. Williams stated that the transfer of funds would be in the amount of \$140,000.00, Councilmember Burch moved to approve Resolution No. 2020-09 in the amount of \$140,000, which Councilmember Reed seconded. The motion carried unanimously.

Mr. Williams then proceeded to the next item on the agenda, Resolution No. 2020-10, a resolution declaring certain personal property owned by the City of Live Oak, to be either surplus to its needs and sold at a publicly noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair and authorizing the city to remove such surplus property when sold or disposed of from the fixed assets of the city. Mr. Williams asked that Mr. Gill read the resolution aloud at which time Mr. Gill did.

RESOLUTION NO. 2020-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK, FLORIDA, DECLARING CERTAIN PERSONAL PROPERTY OWNED BY THE CITY OF LIVE OAK, FLORIDA, TO BE EITHER SURPLUS TO ITS NEEDS AND SOLD AT A PUBLICLY NOTICED SALE OR DETERMINED TO BE OBSOLETE, NON-SERVICEABLE, OR BEYOND ECONOMIC REPAIR AND AUTHORIZING THE CITY TO REMOVE SUCH SURPLUS PROPERTY WHEN SOLD OR DISPOSED OF FROM THE FIXED ASSETS OF THE CITY.

Councilmember Burch moved to approve Resolution No. 2020-10, which Councilmember Allen seconded. The motion carried unanimously.

Mr. Williams then proceeded to the next item on the agenda, the award of bid ITB-01-2020 for Submersible Wastewater Pumps. Mr. Gill read the recommendation letter aloud, recommending Barney's Pumps, Inc. the bid in the amount of \$84,793.00. Councilmember Allen moved to approve bid ITB-01-2020, which Councilmember Burch seconded. The motion carried unanimously.

Council President Stewart asked council if they wanted to address any issues. Councilmember Allen stated that he received a call from a resident who wanted to know why they could not have chickens in their back yard. Councilmember Allen asked if they could look over the Ordinance and see if they could address the situation and make some adjustments to the Ordinance. Mr. Williams stated he would review the Ordinance with his staff and see if there is room for improvements.

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With there being no further business, the meeting was adjourned.

Councilmember Mark Stewart
City Council President

Attest:
Mr. John Gill
City Clerk