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The Live Oak City Council met Tuesday, February 11, 2020, at 5:30 p.m. in City Hall located at 101 SE White Ave., Live Oak, Florida 32064. The following officials were present: Mayor Frank Davis, Councilmember Robintina Reed, Councilmember David Burch, Council President Mark Stewart, Councilmember Don Allen, Councilmember Bennie Thomas, Attorney Fred Koberlein Jr., City Manager Ron Williams, and City Clerk John Gill.

Council President Stewart called the meeting to order.

Mr. George Curtis led the invocation, which was followed by the pledge of allegiance to the flag.

Council President Stewart then presented the agenda for any additions, deletions, or changes. Councilmember Burch moved to pass the agenda as presented, which Councilmember Allen seconded. The motion carried unanimously.

The floor was then opened to public comment. Anita Williams addressed the council concerning Litter & Signs...

Council President Stewart proceeded to the next item regarding the approval of the January 14, 2020 City Council Meeting minutes. Councilmember Burch moved to approve the minutes as presented, which Councilmember Allen seconded. The motion carried unanimously.

Council President Stewart then turned the floor over to Mayor Davis. Mayor Davis recognized Mrs. Jennifer Burleson, City of Live Animal Control /Code Enforcement Officer for winning the 2019 Covenant Pet Trust Animal Advocate of the Year award.

Council President Stewart then proceeded to the next item on the agenda, discussion regarding City Manager evaluation form. Council President Stewart stated that the evaluation forms would be handed out to council next month and he would like to get them back by March 23<sup>rd</sup> if that was an acceptable date with everyone on the board. After some discussion it was determined that March 23<sup>rd</sup> was an acceptable date with everyone. Mr. Williams made mention that he would like to set down with the Council in the future and discuss making some amendments to his contract. He has some ideas he would like to see in the contract for the future.

Council President Stewart then asked the Council if they had anything to discuss, at that time Councilmember Reed requested that the funding for paving Scott Street to be included in the next year's budget or to be included in the next CDBG Grant. Councilmember Allen asked about the contract with OMI and how the City is proceeding with that. Mr. Williams stated the City is putting together an RFP for bidding out the Public Works part of the current contract, with hopes of having a determination of a new company or current company with a longer contract in place by the end of the summer.

Council President Stewart then turned the floor over to Mr. Ron Williams, City Manager. Mr. Williams proceeded with the next item on the agenda, Resolution 2020-02, a resolution approving and authorizing the execution of the construction and maintenance agreement for district wide school zone improvements with the Florida Department of Transportation.

**RESOLUTION NO. 2020-02**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIVE OAK, FLORIDA, APPROVING AND AUTHORIZING THE EXECUTION OF THE CONSTRUCTION AND MAINTENANCE AGREEMENT FOR DISTRICT WIDE SCHOOL ZONE IMPROVEMENTS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AND EFFECTIVE DATE.

This resolution is for the Florida Department to change out and update the school zone lights and take the costs of doing this project and then turning over the lights to the City for the City to maintain them. Councilmember Allen moved to pass Resolution No. 2020-02, which Councilmember Burch seconded. The motion carried unanimously.

Mr. Williams then proceeded to the next item on the agenda, Resolution 2020-03, a resolution approving and authorizing the execution of the local agency program agreement for the improvement of groundwater quality and roadway drainage through the replacement of drainage wells in various locations including the receipt of grant funds up to \$400,000.00. Mr. Williams then turned the floor over to Ms. Gabrielle Redfern, CRA Director Specialist and Mr. Andy Townsend, Public Works Director. Ms. Redfern proceeded with going over how this resolution would help the City of Live Oak with upgrading the Wells owned by the City of Live Oak.

**RESOLUTION NO. 2020-03**

A RESOLUTION OF THE CITY COUNCIL OF LIVE OAK, FLORIDA APPROVING AND AUTHORIZING THE EXECUTION OF A LOCAL AGENCY PROGRAM AGREEMENT FOR THE IMPROVEMENT OF GROUNDWATER QUALITY AND ROADWAY DRAINAGE THROUGH THE REPLACEMENT OF DRAINAGE WELLS IN VARIOUS LOCATIONS FURTHER DESCRIBED IN THE LOCAL AGENCY PROGRAM AGREEMENT (FINANCIAL PROJECT ID: 437324-1-58-1 FEDERAL AID #: D219-045-B) INCLUDING THE RECEIPT OF GRANT FUNDS UP TO \$400,000.00; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE:

Councilmember Burch moved to pass Resolution No. 2020-03, which Councilmember Allen seconded. The motion carried unanimously.

Mr. Williams then proceeded to the next item on the agenda, Resolution No. 2020-04, a resolution declaring certain personal property owned by the City of Live Oak, to be either surplus to its needs and sold at a publicly noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair and authoring the city to remove such surplus property when sold or disposed of from the fixed assets of the City.

**RESOLUTION NO. 2020-04**

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY OWNED BY THE CITY OF LIVE OAK, FLORIDA, TO BE EITHER SURPLUS TO ITS NEEDS AND SOLD AT A PUBLICLY NOTICED SALE OR DETERMINED TO BE OBSOLETE, NON-SERVICEABLE, OR BEYOND ECONOMIC REPAIR AND AUTHORIZING THE CITY TO REMOVE SUCH SURPLUS PROPERTY WHEN SOLD OR SIPOSED OF FROM THE FIXED ASSETS OF THE CITY.

Councilmember Allen moved to pass Resolution No. 2020-04, which Councilmember Burch seconded. The motion carried unanimously.

Mr. Williams then proceeded with the next item on the agenda, the Final reading of Ordinance No. 1442. Mr. Williams turned the floor over to Mr. George Curtis, Planning and Zoning Director. Mr. Curtis proceeded with the **FINAL** reading of Ordinance No. 1442, at which time City Clerk John Gill read Ordinance No. 1442 into the record.

**ORDINANCE NO. 1442**

AN ORDINANCE OF THE CITY OF LIVE OAK, FLORIDA, AMENDING THE ZONING DISTRICT TO **0.39 ACRES** (MOL) OF LAND ON THE OFFICIAL ZONING ATLAS OF THE CITY OF LIVE OAK LAND DEVELOPMENT REGULATIONS, PURSUANT TO AN APPLICATION, **LDR 19-4**, BY THE PROPERTY OWNER(S) AND/OR THEIR AUTHORIZED REPRESENTATIVE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN ARTICLE THREE OF THE LAND

DEVELOPMENT REGULATIONS; PROVIDING FOR A CHANGE IN THE ASSIGNED ZONING DISTRICT **FROM: RESIDENTIAL SINGLE FAMILY / MANUFACTURED HOME – TWO (RSF/MH-2) TO: RESIDENTIAL – OFFICE (R-O)**, ON CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LIVE OAK, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AUTHORITY; AND PROVIDING AN EFFECTIVE DATE.

Councilmember Burch moved to approve Ordinance No. 1442, which Councilmember Allen seconded. The motion carried unanimously.

Council President Stewart asked for Public Comments concerning Ordinance No. 1442, at which time no one spoke.

With there being no further business, the meeting was adjourned.

Councilmember Mark Stewart  
City Council President

Attest:  
Mr. John Gill  
City Clerk